



Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education

Ground Floor, Bldg. E, UP Ayala Land Technohub Complex, Commonwealth Ave. Diliman Quezon City
Email: unifastsecretariat@ched.gov.ph



MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR

For : **ALL REGIONAL DIRECTORS**
Commission on Higher Education

From: 
ATTY. CARMELITA YADAO-SISON MNSA, PhD., CESE
OIC, Executive Director IV

Subject: **UNIFAST NATIONWIDE ASSESSMENT ACTIVITY ON THE IMPLEMENTATION OF TERTIARY EDUCATION SUBSIDY (TES) IN HIGHER EDUCATION INSTITUTIONS IN ACADEMIC YEAR 2018-2019 DURING THE TRANSITORY PERIOD**

Date: 3May 2019

During the 21st Regular Meeting of the UniFAST Governing Board, upon presentation made by the CHED and UniFAST Chairman of the agenda item, the body approved through Resolution No. 2019-029 the **conduct of a Nationwide Assessment Activity on the implementation of the Tertiary Education Subsidy (TES) with a budget of P480,000.00** in order to determine the status of downloading of funds to Regional Offices of CHED as approved likewise by the Commission en Banc, which offices thereafter transferred the respective allocations to quality-assured higher education institutions with validated TES student-grantees under their jurisdiction, and subsequently to the validated student-grantees themselves.

In view of this development, the **UniFAST Secretariat in coordination with Atty. Cinderella Filipina Benitez-Jaro, OIC Executive Director of CHED**, will hold an **Assessment Activity on the TES implementation in Academic Year 2018-2019 on May 15-18, 2019 (inclusive of travel time) at the UniFAST and CHED Central Offices** to determine and evaluate the status of implementation, resolve issues and concerns that have arisen, determine the problem areas that need further corrective actions, and identify potential areas of improvement.

To date, the funds for TES intended for 232,115 student-grantees have been downloaded by UniFAST and CHED to more than 1000 Higher Education Institutions with validated TES student-grantees nationwide. Under the Guidelines on the TES Disbursement in AY 2018-2019 during the transitory period, all concerned Higher Education Institutions are directed to immediately distribute the TES benefits within fifteen (15) days from receipt to the student-grantees and prepare and submit the liquidation reports on the TES disbursement within thirty (30) days to CHED-UniFAST through the respective CHED Regional Offices.

In this regard, we request that all CHED Regional Directors and UniFAST Regional Coordinators be present at the UniFAST and CHED Central Offices/venues during the above stated period in order to attend and actively participate, provide valuable information and data, discuss and thresh out issues and concerns during this UniFAST Nationwide Assessment activity. The output of this important activity will be reported by the Executive Director to the UniFAST Governing Board during its 22nd Regular meeting scheduled on May 23, 2019. Undoubtedly, the programs of RA 10931 provide the significant response of the CHED to the issues of Access and Equity in Higher Education as it celebrates its Silver Anniversary on May 17, 2019. Hence, this activity is considered as one of major events of the 25th Anniversary Celebration of the Commission.



May we request your office to prepare the respective travel authorities of CHED Regional officials and all UniFAST Regional Coordinators for the abovementioned dates. They will be entitled to transportation including airfare, accommodation allowance, and per diem to defray the expenses for the duration of the activity which shall be charged to the UniFAST Maintenance and Other Operating Expenses (MOOE) allocated to CHED Regional Offices subject to the usual government accounting and auditing rules and regulations.

All **UniFAST Regional Coordinators** shall prepare a **Feedback Report** to the Executive Director and Regional Directors on the results of the assessment and the action taken during this period which are considered critical and of utmost urgency for the proper and efficient implementation of the Tertiary Education Subsidy under RA 10931.

Thank you for your full support and cooperation, as well as your attendance and participation in this Activity.



Cc: **Chairman J. Prospero E. De Vera III, DPA**
CHED and UniFAST Board

Atty. Cinderella Filipina Benitez-Jaro
OIC Exevutive Director, CHED

All **UniFAST Regional Coordinators**